



## BENWICK PARISH COUNCIL

7 Fisher Close, Ramsey St Marys, Huntingdon, Cambridgeshire PE26 2RZ

Tel: 07471344070 email: benwickparishcouncil.clerk@gmail.com

Clerk: Mrs. A Barnes

To the Members of the Council

30 January 2024

You are hereby summoned to attend a meeting of Benwick Parish Council for the purpose of transacting the following business.

On Monday 5 February 2024 at 7.30 p.m.

At the village hall (Church Annex), High Street, Benwick PE15 0XG (///office.satellite.rivals).

Members of the public and press are welcome to attend.

Yours truly

*Abbey Barnes*

Mrs. A Barnes

Clerk/Proper Officer

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All Members are reminded that they need to declare any pecuniary and non-pecuniary interests before an item is discussed at this meeting under the Localism Act 2011.

### PLEASE NOTE ALL MEETINGS WILL BE RECORDED FOR THE PURPOSE OF ASSISTANCE OF MINUTE TAKING ONLY.

221/23-24	<b>Apologies for absence</b> Cllr S Lowry	
222/23-24	<b>Declarations of Interest</b> Councillors to declare any interests in respect of any item to be discussed at this meeting:- a) Disclosable Pecuniary Interest b) Non-Pecuniary Interest c) Sensitive Pecuniary Interest	
223/23-24	<b>Public time</b> An opportunity for members of the public to speak to the council.	
224/23-24	<b>Confirmation of Minutes</b> Approve and sign the Minutes of the Council Meeting held on 8 January 2024.	
225/23-24	<b>Action Log</b> To review and update the log of actions from previous meetings.	
226/23-24	<b>Outgoing Clerk</b> To give a formal thank you and best wishes to the outgoing Clerk, Mr R Robinson.	
227/23-24	<b>County &amp; District Councillors Reports</b> No reports received.	
228/23-24	<b>Village Hall</b> Update from Cllr Ablewhite (information only item).	
229/23-24	<b>War memorial</b> Update from Cllr Chapman (information only item).	
230/23-24	<b>Warm hubs/ Community lounge</b> Update from Cllr Lowry (information only item).	
231/23-24	<b>Cemetery</b> Date confirmed for hedge planting on Saturday 9 March. Confirm attendance, agree further promotion (if any), decide on requirements for the day and any additional actions.	
232/23-24	<b>Clerk's report and requests</b> a) Agree switching to a new current account provider with the facility to make BACS payments, debit card payments and with full internet banking capability. b) Vote on which banking provider the council will open an account with. c) Vote on the closure of the existing Santander current account once new account open.	

	d) Agree an additional 60 minutes per week to work on document retention, audit preparation and insurance renewal, to be reviewed at April meeting.			
<b>233/23-24</b>	<b>Highways matters</b> MVAS operation - Update from Cllr Ablewhite (information only item).			
<b>234/23-24</b>	<b>Income &amp; Expenditure</b> a) Members to consider and approve the following accounts for payment			
	Npower	Electricity Invoice for December 2023 - DD paid 18/01/2024 (inc. VAT) <b>Sub-total pre-authorised by Council</b>	£ 167.10 <b>£ 167.10</b>	
	HHA Grounds Maint. R Robinson A Barnes CAPALC	January Cemetery (inc. VAT) Expenses & salary Expenses & salary CAPALC New Clerk Training January 2024 <b>Subtotal to authorise for payment now</b>	£ 392.40 £ 205.20 £ 613.79 £ 250.00 <b>£ 2119.23</b>	
		<b>TOTAL EXPENDITURE AUTHORISED</b>	<b>£ 2286.33</b>	
	b) Clerk to report on the January Bank Balances and reconciliation statement			
<b>235/23-24</b>	<b>Correspondence</b> a) Rural Services Network Funding Digest (email 10/01/24) b) FDC Press release (emails 11/01/24, 11/01/24, 16/01/24, 26/01/24, 26/01/2024, 26/01/24, 30/01/24) c) FDC Pride in Fenland (email 29/01/2024) d) Rural and Farming executive committee (email 09/01/24) e) CAPALC Civility and Respect (email resent 11/01/24) f) NALC Chief Executive's Bulletin (emails 11/01/2024, 26/01/24) g) Highways – Events calendar (email 11/01/2024) h) Middle Level Commissioners Bank Raising Briefing (email 11/01/24) i) Chess price increase notification (email 26/01/24)			
<b>236/23-24</b>	<b>Planning</b> To agree the council's response to planning application CCC/23/143/FUL – Benwick Primary School.			
<b>237/23-24</b>	<b>Biodiversity and Habitat Initiatives</b> Date confirmed for wildflower seeds to be sown on Saturday 23 March. Confirm attendance, agree further promotion (if any), decide on requirements for the day and any additional actions.			
<b>238/23-24</b>	<b>Agenda Items/Next Meeting</b> - to agree the date of the next Parish Council meeting proposed to be Monday 5 March 2024. Items to be included on agenda should be with the Clerk by Monday 26 February 2024.			